

**REDLAND BRIDGE CLUB INC**  
**Management Committee Meeting Minutes**  
**Tuesday 16<sup>th</sup> December, 2024**

- Welcome:** At 1.45pm Nigel Cleminson declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance.
- Present:** Nigel Cleminson, Ros Putland, Anne Ormerod, Cathy Mathieson, Sandra Berns, Di Elliott, Max Latimer, James Williamson, Robina Cooper
- Apologies:** Molly O'Donohue

**1. MINUTES OF PREVIOUS MEETING HELD November 14<sup>th</sup>, 2023**

The minutes were tabled and accepted as a correct record of proceedings. Moved: Cathy Mathieson, seconded Ros Putland. Carried

**Business Arising from Minutes of Previous Meeting:**

- a) Redlands City Council was contacted to upgrade the disabled Parking signs. A request will also be made to fix the potholes. We will continue to follow this up. CATHY
- b) Our club has agreed to host the Zone Teams event on the 17<sup>th</sup> of November next year. This date has been included in the club calendar. All fees gathered will go to the club. We must supply a director and provide lunch. NOTE
- c) After a short trial period and feedback from members, it was decided that the viewing of results on the Bridgemates will remain off.
- d) Members who have not paid their annual subscriptions by the due date of December 31<sup>st</sup>, 2023, will be charged \$7 to play in any session.

**2. CORRESPONDENCE:** Cathy

The correspondence list from 9<sup>th</sup> of October to the 14<sup>th</sup> of November was tabled. Moved Cathy Mathieson, seconded Sandra Berns that the list be accepted. Carried

**Business arising from correspondence:**

- a) Peter Busch has installed the new server.
- b) Kim Ellaway has sent a Leisure Activity survey aimed particularly at bridge players that is being sent worldwide on bridge participation. She strongly encourages the club to participate in this survey. A link to the survey will be put on the club website and a notice will be placed in the Trumpet informing members of this link. Once the link is in place, the directors will announce that there is a survey in the Trumpet.
- c) RCC has sent a reminder that any cybersecurity issues must be reported as soon as possible to help protect all parties.

**3. TREASURER'S REPORT:** Anne

The Treasurer's report was tabled. Moved Anne Ormerod, seconded Di Elliott, that the report be accepted. Carried

**4. DIRECTORS REPORT:** Ros

- a) One teams event was cancelled due to one player not turning up for the event until eleven o'clock.

**5. DEALERS & MASTERPOINT SECRETARY'S REPORT:** Carradine

- a) Fees for red points for 2024 will be \$1.62 (up from \$1.53) and for green points will be \$2.02 (up from \$1.91); this constitutes an approximate 6% rise including GST.
- b) Our thanks to our dealers - Pauline Curtis, Jan Deaville, Gary Jenkins, Irene Mullan and Jenny Boxer - who have done a sterling job in keeping us supplied with fresh boards to play for the whole year. The club would not run as smoothly without their hard work and the time spent in this volunteer role.
- c) I would like to thank the committee for their hard work this year and wish everyone the compliments of the season.

**6. EDUCATION REPORT:** Nigel

- a) We had three tables for supervised play. The session included how to use the bridgemate. The next supervised play session will be the 10<sup>th</sup> of January. There are six people that can assist with supervised play next year.

**7. WORKPLACE HEATH AND SAFETY:** Tom

- a) There is a requirement that members are instructed in the use of the fire extinguisher and safety blanket. Tom will be contacted to arrange a schedule for these short demonstrations.

**8. MAINTENANCE:** Max

- a) Repair of hot water system. We have a quote for the new hot water system which the committee found to be acceptable. The committee has agreed to have it installed as soon as possible.

**9. NEW MEMBERS:** Robina

Moved Robina Cooper, seconded Di Elliott, that the following applicantes be approved for membership. Carried.

- Terry Coman
- Dawn Higgins
- Dorothy (Dot) Russell
- Jennifer (Jenny) Wilkinson

**10. GENERAL BUSINESS:**

- a) Issues have arisen for both the secretary and the treasurer when using their personal computer for club business. To resolve these issues, two laptop computers will be purchased for the club secretary and treasurer. Relevant programmes such as Office 365 and Xero will be installed. These laptops can then be passed on to the new office holders. Security will also be upgraded regarding access. NIGEL
- b) All assets owned by the club are on a register. This register needs to be updated. It will be printed, and all members of the committee will assist in locating each item and checking them off. NOTE
- c) The club has too few volunteers. A concerted effort will be made to recruit more assistance. This will be addressed at the next AGM. Directors will stress to the members that this club functions on volunteers and will ask people to put their hand up for the various jobs. A notice will also be placed in the Trumpet. NOTE
- d) QBA are in the process of reviewing and incorporating the new requirements from the Office of Fair Trading into policy. When finalized, a copy will be sent to all clubs. This policy can then be incorporated into our constitution. CATHY
- e) All trophies have been engraved. CATHY
- f) A new projector has been purchased for the club. NOTE
- g) A new, bigger recycling bin will be purchased for the club. CATHY
- h) Production of a detailed manual for positions and jobs carried out by committee members will be updated by the people currently undertaking these positions NOTE

- i) Enquiries will be made into the possibility of a club member being nominate as a Honorary Life Member in honour of her long term dedicated service to the club.  
NOTE
  - j) Anne Ormerod has offered to provide a trophy or medallion for other club members who provide outstanding service to the club. Anne will write a proposal for discussion at the next meeting.
- ANNE

**Next meeting:** Tuesday January 16th, 2024, at 1.30pm.

**Close:** There being no further business, the meeting was closed at 3.20pm

Confirmed: \_\_\_\_\_

Date: \_\_\_\_\_